

Preston Public Schools
Board of Education
BOE Finance Committee Meeting
April 9, 2026
6 PM
Preston Plains Library

1. The meeting was called to order at 6:02 PM by Kelly McNamara, BOE Finance Committee Chair.
Members Present: Kelly McNamara, Courtney Ennis, and Charles Raymond.
Thomas Wright, BOF liaison, was also present.
Superintendent Dr. Seitsinger, Cynthia Varricchio (Finance Director), and Victoria Schwery (Finance Dept.) were present.
2. Pledge of Allegiance
3. Public Comment
None.
Members of the public in attendance: Andy Depta
4. Approval of Minutes
 - a. **MOTION #1:** A motion was made by Courtney Ennis and seconded by Charles Raymond to approve the minutes from the March 5, 2026 meeting at 6:05 PM. Motion carried, all in favor, none opposed, no abstentions.
5. Business
 - a. Financial Reports
 - i. Mrs. Varricchio presented the February 2026 BOE Financial Report and discussed categories and lines that are tracking over- and under-budget for the FY 2026 budget.
 1. Some recommendations were offered regarding how adjustments in budget funding could be made to cover expenses in categories that are over budget.
 - a. Non-Certified Substitutes is currently \$46,360 over budget, and it is forecasted to be \$57,440 over by the end of the fiscal year. It was recommended that the BOE consider a line item transfer to cover the over-budget amount. It was further recommended that the BOE wait until May or June to make any transfers within Salary lines.
 - b. Transportation is \$5,639 over budget and it is projected it will be \$30,204 over budget with additional necessary vehicle repairs.
 - c. It was requested in the Financial Report that the BOE approve a transfer in the amount of \$40,000 from Secondary Education- Designated High School (10.5.58.4700.2100.5310) to Transportation- Vehicle

Repairs (10.5.59.4700.2700.5445) to continue to maintain the vehicle fleet for student and staff safety.

2. Kelly McNamara asked a procedural question regarding the process of moving on recommendations regarding non-certified substitute coverage.
 3. Courtney Ennis inquired about vehicle repairs that are putting the vehicle repair line over budget.
- ii. **MOTION #2:** A motion was made by Courtney Ennis and seconded by Kelly McNamara to move the request to transfer \$40,000 from Secondary Education- Designated High School (10.5.58.4700.2100.5310) to Transportation- Vehicle Repairs (10.5.59.4700.2700.5445) to the Board of Education for a vote.
1. BOF liaison Thomas Wright asked if it is allowable to move funds from Secondary Education to Transportation.
 - a. Mrs. Varricchio confirmed such transfers can be made, so long as BOE policy is followed.
 2. BOF liaison Thomas Wright asked if the change in the Employee Benefits line is driven by three new families.
 - a. Mrs. Varricchio confirmed that three new families and greater participation in annuities are driving the increase in that category.
 3. Motion carried, all in favor, none opposed, no abstentions at 6:21 PM.
- iii. **MOTION #3:** A motion was made by Kelly McNamara and seconded by Courtney Ennis, to move the Financial Report, as amended (adjusting for a calculation error), forward to the full BOE for its regular meeting on Monday, April 27, 2026.
1. Charles Raymond asked where we currently stand with fuel prices.
 - a. Mrs. Varricchio confirmed that prices are still locked-in at the negotiated price.
 2. Motion carried, all in favor, none opposed, no abstentions at 6:24 PM.
- b. 2026-2027 Budget Discussion
- i. Dr. Seitsinger discussed the process moving forward.
 1. The Board of Finance will meet at 7 PM on April 9, 2026 to discuss Town and Board of Education budgets and decide if further reductions to the budgeted amounts are needed prior to moving budgets forward to Town Meeting.
6. **MOTION #4:**
- c. A motion for adjournment was made by Courtney Ennis and seconded by Charles Raymond at 6:26 PM. Motion carried, all in favor, none opposed, no abstentions.

The next BOE Finance Committee meeting will be held on May 7, 2026.

Respectfully Submitted,
Kelly McNamara, BOE Finance Committee Chair