

Preston Board of Education

Transportation Feasibility Study



May 24, 2010

Approved for Distribution
by Preston Board of Education

May 21, 2010

**Preston Board of Education
Transportation Feasibility Study 2010**

Introduction

The Preston Board of Education is requesting proposals for the provision of bus service herein described, for the purpose of conducting a feasibility study to assist the Board in determining whether to continue to operate the bus system themselves, or to contract the service with a qualified outside vendor.

General

1) Proposals

Submitted proposals will be due ten business days after receipt. Proposals can be mailed or hand delivered to the following address:

**Mr. Gary Miller, Interim Business Manager
Preston Public Schools
325 Shetucket Turnpike
Preston, CT 06365**

2) Terms of Contract:

All proposals should be in terms of a 5-year contract for the period August 1, 2010 – June 30, 2015.

3) Maintenance and bus parking facility

Contractors will utilize the Board maintenance and bus parking facility located behind the school at 325 Shetucket Turnpike. The contractor will reimburse the Board in the amount of \$18,000.00 per school year (\$1,500.00 per month). In addition, the contractor will be responsible for utilities, heat, phone, and data lines. The Board will be responsible for providing snowplowing services. The facility will be made available for inspection the day of the information meeting.

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4) Fuel and fuel storage

The Preston Board of Education will provide diesel fuel and a bulk storage facility at no cost to the contractor under the terms of this agreement.

5) Dispatcher / Supervisor

The contractor will provide a dispatcher, who is a part-time or full-time employee, and is not a regular assigned driver. The dispatcher will be responsible to oversee the contract, and be available to meet with the Board designee when requested. The dispatcher may drive in an emergency situation.

6) Vehicles

All vehicles utilized in the agreement may be no older than 10 years old at the beginning of each school year. The average fleet age should not exceed 8 years old. The proposed vehicle fleet shall be a mix of full-size vehicles (65 passenger or greater) and smaller vehicles which best meet the needs of the Board, as well as meet all of the Federal and State requirements for school buses. The proposed mix of vehicles and daily rates should be specified on the Pricing Sheet. In addition, all vehicles shall be equipped with 2-way radios, child checkmate systems, front-crossing gates, and digital camera systems.

7) Bus Drivers

The Contractor will take the highest degree of care in recruiting and selecting drivers. All possible steps in screening should be taken to assure that the safest and most responsible drivers are available in transporting the children of the school district. The Contractor will offer employment opportunity to all of the Board of Education employed drivers who meet all of the Federal, State, and contractor requirements and standards for a school bus driver. A copy of the current collective bargaining agreement between the Preston Board of Education and C.S.E.A. Local 760 will be provided. It is expected that the Contractor will provide a similar wage package for the drivers.

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8) Bus Scheduling and Routing

The Board reserves the right to change starting and dismissal times of schools at any time during the life of the contract. The Board reserves the right to add, delete or alter routes during the period of the contract within the general estimate of routes to be operated and the total number of passengers to be transported. No change, elimination or consolidation, except to meet unexpected or emergency conditions, will be made until the Contractor has been given an opportunity to confer with the Board or its agent with respect thereto at least one (1) day in advance of such change, elimination or consolidation. The Board or its agent must approve all bus routes and bus stop changes suggested by the Contractor in advance, and any permanent changes shall be noted in the master route manual by the Contractor.

9) Purchase of Preston Bus Fleet

The contractor will be required to purchase the current town owned bus fleet for use as described in this proposal. The Contractor offers to purchase the fleet for the price of \$_____.

10) Insurance

The Contractor will provide and maintain insurance in the amounts listed below with policies to include the Town of Preston and the Board of Education as named additional insured:

- a. General Liability-Comprehensive Form Bodily Injury and Property Damage combined \$1,000,000 each occurrence, \$1,000,000 Aggregate.
- b. Automobile Liability Comprehensive Form Owned, Hired and Non-Owned \$1,000,000 each occurrence
- c. Excess Liability-Umbrella Form \$9,000,000 each occurrence, \$9,000,000 Aggregate

The coverages and limits are to be considered minimum coverages under this agreement and shall in no way limit the liability or obligations of the Contractor. Any insurance must include a thirty (30) day notice of any change or cancellation.

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11) Bonding

The Preston Board of Education may require a 100% annual performance bond. The Contractor should indicate the annual cost of the bond on the Pricing Sheet.

The Preston Board of Education will require a bid bond or check in the amount of \$10,000.00 in the event the Board decides to bid the transportation contract.

12) Field Trips and Athletic Trips

The Contractor will provide sufficient vehicles and drivers to provide service for field trips and athletic trips under any future agreement.

Appendix A: Driver route packages

Appendix B: Bus drivers CBA

Appendix C: Bus fleet list

PRICING SHEET

Regular Bus Transportation

Year 1 \$ _____ per Type I bus x _____ buses x 184 days = \$ _____
 \$ _____ per Type II bus x _____ buses x 184 days = \$ _____
 \$ _____ per Van/Other x _____ buses x 184 days = \$ _____

Years 2 – 5 CPI-u November Max: 3.0% Min: 1.5%

Sport and Field Trips

Cost per hour: \$ _____

Minimum cost per trip: \$ _____
(2 hour minimum)

Performance Bond

Cost to provide a 100% bond for the first year of the contract: \$ _____

Contractor Signature

Date

PRESTON PUBLIC SCHOOLS TRANSPORTATION DEPARTMENT

BUS DRIVERS ROUTE PACKAGE TIMES 2009-2010 SCHOOL YEAR

2009-2010 ROUTES	AM TIME PKG	AM TOTAL	MIDDAY	PM TIME PKG	PM TOTAL	DAILY HOURS	DRIVER RATE	DAILY DRIVER COST	DAILY MILES
BUS 1	5:45-9:00	3.25		1:15-4:15	3	6.25	\$17.87	\$111.69	84
BUS 2	5:45-9:00	3.25	1.5	1:15-4:15	3	7.75	\$17.87	\$138.49	82
BUS 3	5:45-9:00	3.25		1:15-4:15	3	6.25	\$16.10	\$100.63	85
BUS 4	5:45-9:00	3.25		1:15-4:15	3	6.25	\$17.87	\$111.69	82
BUS 5	5:45-9:00	3.25		12:45-4:15	3.5	6.75	\$17.87	\$120.62	103
BUS 6	5:45-9:00	3.25		12:45-4:15	3.5	6.75	\$14.29	\$96.46	116
BUS 7	5:45-9:00	3.25		1:15-4:15	3	6.25	\$14.85	\$92.81	116
BUS 8	7:00-9:00	2		1:00-4:15	3.25	5.25	\$17.87	\$93.82	59
BUS 9	5:45-9:00	3.25		1:15-4:15	3	6.25	\$17.87	\$111.69	90
BUS 10	5:30-9:00	3.5		1:15-4:15	3	6.25	\$14.29	\$89.31	97
BUS 11	5:45-9:00	3.25		1:15-4:15	3	6.25	\$16.10	\$100.63	94
BUS 20	7:00-9:00	2		1:30-4:15	3	4.75	\$14.85	\$70.54	40
BUS 22	6:15-9:30	3.25		1:15-4:15	3	6.25	\$17.87	\$111.69	110
BUS 23	7:00-9:00	2		1:45-3:45	2	4	\$14.29	\$57.16	50
Spare Drivers									

**Aide provided by school

**Aide provided by school

Total # of Routes

14

IRREGULAR SCHOOL DAYS

High School Package Time 1.75 Hours

Elementary Package Time 2.0 Hours

Midday Package Time 1.75 Hours

*pretrip time included in above package times

PRESTON PUBLIC SCHOOLS TRANSPORTATION DEPARTMENT

2009 - 2010 FLEET / ROUTE	HOME to SCHOOL	FIELD TRIPS	ATHLETIC TRIPS
BUS 1	YES	YES	YES
BUS 2	YES	YES	YES
BUS 3	YES	YES	YES
BUS 4	YES	YES	YES
BUS 5	YES	YES	YES
BUS 6	YES	YES	YES
BUS 7	YES	YES	YES
BUS 8	YES	YES	YES
BUS 9	YES	YES	YES
BUS 10	YES	YES	YES
BUS 11	YES	YES	YES
BUS 19 (route 20)	YES	NO	NO
BUS 22	YES	NO	NO
BUS 23	YES	NO	NO

SPARE BUSES	In Town HTS	FIELD TRIPS	ATHLETIC TRIPS
BUS 14	YES	NO	NO
BUS 15	YES	NO	NO
BUS 16	YES	NO	NO
BUS 17	YES	NO	NO
BUS 20	YES	NO	NO

Route buses are used for field/athletic trips

Spare buses are used for In Town Home to School routes only

Delivery Date	2006's	Plate #	Vin #	Body MFR.	Chassis MFR	Model	Engine	Capacity	Year	Mileage as of 4-14-10
02-15-05	1	46A89	4DRBUAAP96B167934	IC	INT	CE300	DT466BB	65	2006	82294
02-22-05	2	46A88	4DRBUAAPU6B167935	IC	INT	CE300	DT466BB	65	2006	80380
02-16-05	3	46A87	4DRBUAAP26B167936	IC	INT	CE300	DT466BB	65	2006	79215
02-15-05	4	46A91	4DRBUAAP46B167937	IC	INT	CE300	DT466BB	65	2006	77835
02-15-05	5	46A92	4DRBUAAP66B167938	IC	INT	CE300	DT466BB	65	2006	84060
02-22-05	6	46A93	4DRBUAAP86B167939	IC	INT	CE300	DT466BB	65	2006	100121
02-22-05	7	46A04	4DRBUAAP46B167940	IC	INT	CE300	DT466BB	65	2006	73886
02-16-05	8	46A03	4DRBUAAP66B167941	IC	INT	CE300	DT466BB	65	2006	62264
02-22-05	9	46A02	4DRBUAAP86B167942	IC	INT	CE300	DT466BB	65	2006	79050
02-22-05	10	46A01	4DRBUAAPX6B167943	IC	INT	CE300	DT466BB	65	2006	81919
02-22-05	11	46A90	4DRBUAAP16B167944	IC	INT	CE300	DT466BB	65	2006	84781
	1999									
	14	42S90	IHVBBAAAP8XH682961	THOMAS	INT	3800CONV	DT466E	65	1999	112957
	15	42S95	IHVBBAAAPXXH682962	THOMAS	INT	3800CONV	DT466E	65	1999	75263
	2000									
	16	42S96	IHVBBAAAP6YH275254	THOMAS	INT	300CONV	DT466E	65	2000	98280
	1998									
	17	42S84	IHVBBAAAP9WH528547	THOMAS	INT	3800CONV	DT466E	72	1998	104177
	2001									
	19	23A27	IHVBBAAAP2IH360744	THOMAS	INT	3800CONV	DT466E	65	2001	85484
	1998									
	20	90S46	1FDSE37F1WHA59523	THOMAS	FORD	E350	7.3 L	15 - WC	1998	174657
	2005									
02-18-05	22	46A94	1FDXE45P45HA50675	US BUS	FORD	E450	6.0 L	23 - WC	2005	87888
	2005									
	MiniVan	04C-E72	1GNDM19X45B114629	CHEVY	GM	ASTRO	4.3 L	8	2005	199121

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PRESTON PUBLIC SCHOOLS TRANSPORTATION DEPARTMENT

DAILY DESTINATIONS

2009-2010 ROUTES	HIGH AM	ELEM AM	MIDDAY	HIGH PM	ELEM PM	DAILY MILES
BUS 1	NFA	PPMS/PVMS		NFA	PPMS/PVMS	84
BUS 2	NFA	PPMS/PVMS	THAMRIVER	NFA	PPMS/PVMS	82
BUS 3	NFA	PPMS/PVMS		NFA	PPMS/PVMS	85
BUS 4	NFA	PPMS/PVMS		NFA	PPMS/PVMS	82
BUS 5	LEDYARD	PPMS/PVMS		GRASSO/LED	PPMS/PVMS	103
BUS 6	SCI&TECH/DUAL	PPMS/PVMS		SCI&DUAL	PPMS/PVMS	116
BUS 7	IDCS	PPMS/PVMS		TRANSFER	IDCS	116
BUS 8		PPMS/PVMS		NOR.TECH/NFA	PPMS/PVMS	59
BUS 9	NOR.TECH	PPMS/PVMS		NFA	PPMS/PVMS	90
BUS 10	NFA	PPMS/PVMS		NFA	PPMS/PVMS	97
BUS 11	GRASSO	PPMS/PVMS		NFA	PPMS/PVMS	94
BUS 20		PPMS/PVMS		TRANSFER	PPMS/PVMS	40
BUS 22	LEDYARD/SPED	ISSAC/RMMS		LEDYARD	ISSAC/RMMS	110
BUS 23						

SUMMER PROGRAMS 2009

2 BUSES- PVMS/PPMS

3BUSES- OUT OF DISTRICT

PRESTON		PUBLIC SCHOOLS		TRANSPORTATION		2009-2010			
NAME OF SCHOOL	ADDRESS	WEBSITE/EMAIL	PHONE #	FAX #	REGULAR HOURS	EARLY RELEASE	EARLIEST DROP AM		
HIGH SCHOOLS									
Norwich Free Academy	305 Broadway Norwich Ct 06360	www.norwichfreeacademy.com	860-887-2505	860-425-5765	7:25 AM 2:15 PM	12:00 PM	7:00 AM		
Ledyard High School	24 Gallop Hill Rd. Ledyard, CT 06339	www.ledyard.net	860-464-9600	860-464-1900	7:47 AM 2:10 PM	12:00 PM	7:00 AM		
Norwich Tech	7 Mahan Dr., Norwich, CT 06360	www.cttech.org/norwich	860-889-8453	860-886-4632	7:15 AM 2:00 PM	12:00 PM	6:50 AM		
Grasso Tech	189 Fort Hill Rd. Groton, CT 06340	www.cttech.org/grasso	860-448-0220	860-446-9895	7:15 AM 2:00 PM	12:00 PM	6:50 AM		
Sci & Tech Magnet	490 Jefferson Ave., New London,	www.nlstmhs.org	860-437-6400	860-437-4321	7:15 AM 1:55 PM	11:30 AM	6:45 AM		
Dual Language Arts/Elem*	3 Garvin St. New London, CT. 06320	www.learn.k12.ct.us	860-443-0461	860-443-0468	7:30 AM 2:05 PM	1:15 PM	7:00 AM		
Thames River Academy	191 Hickory St, Norwich, CT 06360	www.norwichpublicschools.org	860-823-4256	860-892-4377	7:30 AM 12:30 PM	10:30 AM	7:00 AM		
ELEMENTARY SCHOOLS									
Preston Plains Middle School	1 Route 164, Preston, CT 06365	www.prestonschools.org	860-889-3831	860-204-0126	8:25 AM 3:00 PM	12:45 PM	8:25 AM		
Preston Veterans Memorial School	325 Route 165, Preston, CT 06365	www.prestonschools.org	860-887-3113	860-889-5478	8:50 AM 3:10 PM	1:00 PM	8:30 AM		
IDCS Charter	68 Thermos Ave. Norwich, CT 06360	www.idcs.org	860-892-1900	860-892-1902	8:00 AM 3:00 PM	12:00 PM 1:00 PM	7:45 AM		
Reg.- Multi Cultural Magnet	1 Bulkeley Place, New London, CT 06320	www.rmms.k12.ct.us	860-437-7775	860-437-1475	8:45 AM 3:15 PM	12:00 PM	8:15 AM		
Issac Magnet	190 Gov Wintrop Blvd, New London, CT 06320	www.isaacschool.org	860-447-1003	860-447-0470	8:25 AM 3:00 PM	12:15 PM	8:00 AM		

SPECIAL EDUCATION		SCHOOLS	ESY/ SUMMER	PROGRAMS					
Deborah Tennant-Zinewicz_School	30 Case St. Norwich, CT. 06360	www.norwichpublicschools.org	892-4354	892-4357	7:50 AM 1:50 PM	11:50 AM	7:50 AM		
CCMC	170 Ridge Rd. Wethersfield, CT 06109	www.ccmckids.org	1-860-947-4100	860-947-4110	8:00 AM 2:25 PM	1:30 PM	8:00 AM		
Light House Voc/Ed	Groton	www.lighthousevoicedcenter.com	860-445-7626	860-449-1378	8:00 AM 2:00 PM		8:00 AM		
Light House Voc/Ed	Niantic	www.lighthousevoicedcenter.com	860-445-7626	860-449-1378	8:00 AM 2:00 PM		8:00 AM		
Lillie B. Haynes	29 Society Rd. Niantic, CT 06357	www.eastlymeschools.org	739-2922	739-1527					
John B. Stanton	386 New London Trnpk. Norwich, CT. 06360	www.norwichpublicschools.org	860-823-4207	860-823-4250	8:50 AM 3:15 AM				